

Independent examiner's report to the members/trustees of St Mary Magdalene Church, Yarm, PCC.

I report on the accounts for the year ended 31 December 2019, which are set out on pages 1 and 2.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met;
or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Philip Atkinson

Parochial Church Council of St Mary Magdalene, Yarm

Statement of Financial Activities

For the year ending 31 December 2019

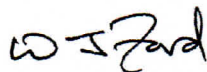
		General Fund		Restoration	TOTAL	TOTAL
	Note	Unrestricted Funds £	Restricted Funds £	Restricted Funds £	2019 £	2018 £
INCOMING RESOURCES						
Voluntary Income	2(a)	74,774.38	5,722.89	1,513.75	82,011.02	82,227.77
Activities for generating funds	2(b)	8,005.05			8,005.05	8,566.57
Income from Investments	2(c)	128.56		210.15	338.71	287.98
Income from Church activities	2(d)	6,795.54			6,795.54	8,494.65
Other income	2(e)				0.00	0.00
TOTAL INCOMING RESOURCES		89,703.53	5,722.89	1,723.90	97,150.32	99,576.97
RESOURCES EXPENDED						
Church Activities	3(a)					
Ministry		64,205.82			64,205.82	73,837.74
Church		9,820.21			9,820.21	9,890.21
Upkeep of services		5,802.91			5,802.91	4,144.36
Other ordinary expenditure		7,718.82	5,722.89		13,441.71	12,567.98
Extraordinary expenditure		2,453.66			2,453.66	4,685.99
Restoration				216.09	216.09	10,260.01
Fund Raising Costs	3(b)	2,298.41			2,298.41	2,213.35
TOTAL RESOURCES EXPENDED		92,299.83	5,722.89	216.09	98,238.81	117,599.64
NET INCOMING RESOURCES & MOVEMENT OF FUNDS		-2,596.30	0.00	1,507.81	-1,088.49	-18,022.67
BALANCES B/FWD 1 JANUARY		29,152.27	0.00	31,448.42	60,600.69	78,623.36
BALANCES C/FWD 31 DECEMBER		26,555.97	0.00	32,956.23	59,512.20	60,600.69

Parochial Church Council of St Mary Magdalene, Yarm

Balance Sheet at 31 December 2019

	Notes	General Fund		Restoration	TOTAL	TOTAL
		Unrestricted Funds	Restricted Funds	Restricted Funds	2019 £	2018 £
FIXED ASSETS		NIL	NIL	NIL	NIL	NIL
CURRENT ASSETS						
Debtors	6	£616.35			£616.35	£363.83
Short term deposits		£17,413.32		£28,042.01	£45,455.33	£50,297.01
Fixed term deposits					£0.00	£0.00
Cash at Bank		£11,405.58	£567.10	£4,914.22	£16,886.90	£17,566.32
		<u>£29,435.25</u>	<u>£567.10</u>	<u>£32,956.23</u>	<u>£62,958.58</u>	<u>£68,227.16</u>
LIABILITIES						
Creditors - amounts falling due in one year	7	£2,879.28	£567.10		£3,446.38	£7,626.47
NET CURRENT ASSETS less LIABILITIES		<u>£26,555.97</u>	<u>£0.00</u>	<u>£32,956.23</u>	<u>£59,512.20</u>	<u>£60,600.69</u>
PARISH FUNDS						
Unrestricted		£26,555.97			£26,555.97	£29,152.27
Restricted			£0.00	£32,956.23	£32,956.23	£31,448.42
Totals		£26,555.97		£32,956.23	£59,512.20	£60,600.69

Approved by the Parochial Church Council on 30 March 2020 and signed on its behalf by



Revd Canon W J Ford (PCC Chairman)

Notes to the Financial Statements

For the Year ended 31 December 2019

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established in the first place. There are currently no such funds under the control of the PCC.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis. The Restoration Fund is a restricted fund, and donations to Mission or other Charity are also treated as restricted, when they result from a specific donation or collection.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when received and are reclaimed for the accounting year and not the tax year. Tax refunds due for the period January to December 2019 are identified in the notes to the accounts, but are not included in the figures. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan freewill offer is accounted for when due. Amounts received specifically for mission or charity are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £2,000 and all such expenditure has been written off when incurred.

Individual items of equipment are written off when the asset is acquired.

Investments are valued at market value at 31 December.

2019 GENERAL FUND

2. INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2019	TOTAL FUNDS 2018
2(a) Voluntary Income				
Planned Giving				
Gift Aided - Direct Payments	37456.00		37456.00	37066.00
- Green Envelopes	6177.50		6177.50	5606.00
Not Gift Aided - Direct Payments	2540.00		2540.00	735.00
- Green Envelopes	3844.80		3844.80	3056.35
		50018.30		
Other				
Gift Aided - Yellow Envelopes (one off)	5150.24		5150.24	5565.42
Tax Reclaim on Gift Aid (2018)	13482.13		13482.13	14912.30
Cash Collections	3841.56		3841.56	4268.42
Special Collections & Donations	492.15	5722.89	6215.04	7141.54
Donation from fees - Verger and Sexton	290.00		290.00	123.00
Legacy	1500.00		1500.00	0.00
		24756.08		
2(b) Activities for generating funds				
Coffee Donations	1355.48		1355.48	1212.53
Functions	82.00		82.00	244.39
Magazine Income	1467.40		1467.40	1523.31
Income from Flowers - weddings and memorium	553.00		553.00	803.00
Votive candles	256.37		256.37	241.36
Miscellaneous Income	74.85		74.85	66.75
Craft Guild - activities	141.73		141.73	69.22
Craft Guild - for Hall Hire	160.00		160.00	170.00
Summer Fete	1372.53		1372.53	1298.21
Christmas Fayre	2541.69		2541.69	2937.80
		8005.05		
2(c) Income from Investments				
Interest on Deposit Account	124.34		124.34	103.87
Interest on Darlington Building Society	3.20		3.20	3.19
Interest on Gift Aid Account	1.02		1.02	1.05
		128.56		
2(d) Income from Church activities				
Fees	5699.00		5699.00	6408.00
Balance of travel expense for curate from Diocese	0.00		0.00	147.00
Plurality contribution to Rector expenses	810.26		810.26	1433.00
- Rectory Water Rate	200.12		200.12	308.65
- Redemptorist	86.16		86.16	198.00
(In 2018 was Swainby contribution to Rector exp)		6795.54		
TOTAL INCOMING RESOURCES	89703.53	5722.89	95426.42	95643.36
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3. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2019	TOTAL FUNDS 2018
3(a) Church Activities				
Ministry - Rector				
Parish Freewill Offer for Diocesan Ministry	60000.00		60000.00	69360.00
Expenses	3241.43		3241.43	3658.11
Water Rate	800.48		800.48	771.63
-Mission				
Gold costs (2018 - expenses - curate)	163.91		163.91	48.00
		64205.82		
Church				
Gas	2394.45		2394.45	2421.91
Electricity	1219.35		1219.35	1018.29
Insurance	3079.11		3079.11	2968.14
Water Rate	106.50		106.50	104.09
Cleaning	1747.20		1747.20	1680.00
Organ & Piano Tuning & Maintenance	444.00		444.00	0.00
Boiler Maintenance	150.00		150.00	150.00
Electrical & lightening Protection Testing	77.50		77.50	242.30
Roof works (2019 - Repair outside lights)	279.00		279.00	948.00
Minor Maintenance	323.10		323.10	357.48
		9820.21		
Upkeep of Services				
Candles	533.70		533.70	365.86
Wine & Bread	221.65		221.65	329.15
Miscellaneous	362.96		362.96	121.96
Pew Sheets (Redemptorist)	344.64		344.64	152.39
Organist	3000.00		3000.00	3000.00
Organist Tuition (2018 Website)	1290.00		1290.00	175.00
Churchyard Upkeep	49.96		49.96	0.00
		5802.91		
Other Expenditure				
Young people	136.01		136.01	188.61
Hire of Hall	800.04		800.04	800.04
Baptism & Marriage Books	77.90		77.90	228.25
Deanery Precept	120.00		120.00	105.00
Performing Licence & RSCM membership	383.73		383.73	373.80
Printing	607.40		607.40	581.88
Gift Aid Envelopes	240.98		240.98	114.29
Miscellaneous	302.76		302.76	424.13
Charities (see Note 9)	5050.00	5722.89	10772.89	9751.98
		7718.82		
Extraordinary Expenditure				
Entrance Carpet (2018 - Toilet Refurbishment)	1091.00		1091.00	3675.63
Microphone (2018 - 7 new Tables)	628.80		628.80	686.81
Guillotine & stapler (2018 - Notice Board)	63.06		63.06	157.57
Floor repairs (2019 - Inspection lamps)	333.30		333.30	79.98
Architect Fee (2019 - Poster)	337.50		337.50	86.00
		2453.66		
3(b) Fund Raising Costs				
Functions (inc Christmas lunch)			0.00	0.00
Magazine Printing	1356.19		1356.19	1352.01
Cost of flowers	532.98		532.98	465.95
Cost of coffee & biscuits (inc d/w fluid 93.21)	369.24		369.24	395.39
Cost of Christmas Fayre			0.00	0.00
Cost of Summer Fete	40.00		40.00	0.00
		2298.41		
TOTAL RESOURCES EXPENDED	92299.83	5722.89	98022.72	107339.63

2019 RESTORATION FUND

2.	INCOMING RESOURCES	Restricted Funds	TOTAL FUNDS 2019	TOTAL FUNDS 2018
2(a)	Voluntary Income			
	Donations			
	Grant from Lottery Heritage Fund			
	VAT Refund - LPW Grant Scheme	1513.75		3753.74
	Other Grants - Diocese for Reordering			
	Tax Rebate			
	Legacy			
		1513.75	1513.75	
2(b)	Activities for generating funds			
	Craft Guild Sales			
	Traidcraft sales			
	Miscellaneous events			
		0.00	0.00	
2(c)	Income from investments			
	Interest on deposit account - CBF	30.78		20.25
	Interest on Virgin Money	179.37		159.62
		210.15	210.15	
2(e)	Other Income			
		0.00	0.00	
	TOTAL	<u>1723.90</u> =====	<u>1723.90</u> =====	<u>3933.61</u> =====
3.	RESOURCES EXPENDED			
3(a)	Church Activities			
	Restoration			
	Fee - Architect			4033.13
	Internal Reordering			
	- decoration			
	- lighting			
	- toilet Refurbishment			5145.88
	- floor repairs	216.09		820.00
	- lightning conductor protection			261.00
		216.09	216.09	
	Other Expenditure			
		0.00	0.00	
3(b)	Fund Raising Costs			
		0.00	0.00	
	TOTAL RESOURCES EXPENDED	<u>216.09</u> =====	<u>216.09</u> =====	<u>10260.01</u> =====

4.	(a)	STAFF COSTS	2019	2018
		Invoiced payments for Organist for normal services	3,000.00	3,000.00

During the year the PCC contracted in an organist, who is self employed, and as such does not attract social security costs.

(b) **PAYMENTS TO PCC MEMBERS**

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. No expenses were paid to any other PCC member, persons closely connected to them or related parties.

5. **FIXED ASSETS**

The PCC has no assets as defined in the Accounting Policies above (1)

6.	DEBTORS	Unrestricted Fund	Restricted Fund	TOTAL 2019	TOTAL 2018
	Other Debtors	616.35		616.35	363.83

In addition there is outstanding Tax recoverable, related to the period January to December 2019, which will be recovered during 2020. The estimated amount is £14,631.41, and will be accounted for in 2020 accounts. This includes reclaim for tax on small donations, which will provide £2,000.00 of income.

7. **CREDITORS**

	Accruals for utility and other costs	2,879.28	567.10	3,446.38	7,626.47
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8. **GENERAL NOTES**

8.1	Net movement of general funds in the year was	-£2,596.30
	Of this, the amount raised by the Summer Fair and the Christmas Fayre was	£3,874.22
	Hence real movement in the general fund due to normal activity	-£6,470.52

8.2	Balances brought forward include historical legacies as follows:	
	General Account: legacies from 2009	£18,000.00
	legacy in 2012	£5,000.00
	legacy in 2013	£500.00
	legacies in 2019	£1,500.00
	Restoration Account: legacy in 2011	£116,326.33

8.3 Assigned Fees. A sum of £4,675.00 (£5,078 in 2018) has been paid to the Diocese, being the Statutory Fees charged for the services of clergy to officiate at weddings, funerals and the like.

8.4 Purchase of items for sale (eg. Cards, tea towels, pens etc) are written off in the year of payment.

8.5 Value of normal stock is less than £500.00. Stock is not controlled or accounted for.

9. Charity Donations - 2019

The following donations were made to Charity:

	Overseas Missions & Christian Relief Agencies	Home Missions & Church Societies	Secular Charities	TOTALS
Church Sponsored Activities				
All from Restricted Income except items 9.6 and 9.7.				
9.1. Labyrinth Café - lent activities			600.00	
9.2. Shelter Box - lent activities			600.00	
9.3. False Bay, South Africa (see also below)	1,308.66			
9.4. Childrens Society - Christingle service		243.10		
9.5. M U Summer of Hope		500.00		
9.6. Homestart PLAY scheme			5,000.00	
9.7. York Historic Churches		50.00		
9.8. Justice First			78.00	
9.9. Toilet Twinning - Christmas Cards			324.00	
TOTAL	1,308.66	793.10	6,602.00	8,703.76
Restricted Donations at Funerals				
9.10. Daisy Chain			396.79	
9.11. Butterwick Hospice			217.70	
9.12. Arthritis Research			290.83	
9.13. British Heart Foundation			63.54	
9.14. Macmillan Cancer Care			91.48	
9.15. Great North Air Ambulance			93.08	
9.16. CALM			86.33	
TOTAL	0.00	0.00	1,239.75	1,239.75
Additionally shown in the accounts are the following donations made to False Bay, South Africa, which we arranged to send with our donation shown above.				
9.17. False Bay, South Africa from:				829.38
Ingleby Arncliffe	300.00			
Swainby	529.38			
TOTALS	2,138.04	793.10	7,841.75	10,772.89
Additionally the following donations were made outside of the accounts, but resulting from efforts from members of the congregation:				
9.18. Christian Aid	2,224.36			2,224.36
GRAND TOTAL				12,997.25

The Christian Aid collection (Item 9.16) was collected by members of our Church. It is our part of the total of £7,004.14 collected in Yarm and Eaglescliffe, by all the volunteers, including members of the other Churches in Yarm and Eaglescliffe.